



**Fernbank Elementary School  
Principal Advisory Council**

**Meeting Agenda  
May 2, 2024**

Time: 3:00 PM

Location: Fernbank Administration Conference Room or Zoom

Present: *Aaronlyn Wright, Khalia Williams, Martina Stanley, Leslie Kollmeyer, Christine Heda, Josh Bornstein, Alison Eber*

**I. Approval of Agenda**

*Request to update or correct*

*Motion to approve, seconded. Approved.*

**II. PAC Items**

- a. Fernbank Foundation Rep for 2024-2025 school year

*The PAC Chair and Vice-Chair will share responsibilities as the representative in Foundation meetings.*

- b. Elections for Fernbank PAC

*PAC elections will take place in the first meeting of our academic year in September/October.*

**III. Principal's Report**

- a. April 30<sup>th</sup> Lockdown

*Call received at front office that threatened to do harm to school. School was commended for the response. The following morning Principal Wright followed up with students to calm their understanding of what happened.*

- b. May 21<sup>st</sup> Election Day Site Plans

*Would like to provide a parent volunteer every hour we are open as a voting site. There is a plan for the day to keep the students separate from the voters. Voting will take place in the media center. Dana will send out invitation to target parent groups to monitor voting visitors in building.*

- c. CSIP Status

*Math and Literacy will be focus. Going to focus on students who are chronically absent.*

- d. MAP Testing Update

*Testing still underway. No irregularities of note.*

e. Student Counts

*Currently 804 students.*

f. Facility Work Order Status

*ADA compliance on playground – need a ramp. Trees in the back - hope to get cut in the summer. Media center flooding when raining – facilities came out and checked it but not action as yet.*

**IV. Students and Teachers**

a. Personnel Update

*Lost a custodian. Media specialist – hiring Eden Clarke to cover the position to cover the gap at present. We now have 8 vacancies – 4 retirements, 2 vacancies, adding fourth grade and adding third grade. Have hired all the positions except for one. We have put in for another Pre-K class and waiting on approval. If that role comes through will require an additional hire.*

b. Attendance Hero Update

*No updates. Going to do a more targeted approach next school year.*

**V. PTA and Foundation Updates**

a. PTA Events Update

- i. Teacher Appreciation Week – all set and excited for next week.*
- ii. Cultural fair – was a great success. 400 attendees and lots of positive feedback.*

b. Foundation Update

*ADA compliance might require a separate fundraiser or get the district into action.*

**VI. Good of the Order**

*We will meet one more time in August 2024.*

**VII. Adjourn**